



NOTICE AND AGENDA OF THE ANNUAL COUNCIL MEETING
TO BE HELD AT ST ENDELLION HALL
ON MONDAY 11TH MAY 2026 AT 7PM

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing clerk@stendellionparish.gov.uk by noon on Monday 11th May 2026

Minute	Agenda Items	Action
26/69	Election of the Chair	
26/70	Declaration of Acceptance Chair signs the declaration	
26/71	Election of Vice Chair	
26/72	Cllrs Note and Accept Apologies from	
26/73	Present	
26/74	Members' Declarations <ul style="list-style-type: none"> a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. Dispensations – Members to consider any written requests for dispensations. 	
26/75	Minutes of the Previous Meeting To consider and resolve to approve the minutes of the meetings held on Monday 13 th April 2026 as a true and accurate record.	
26/76	Cllrs to sign Declaration of Acceptance forms	

26/77	<p>Chair's Welcome / Public Forum</p> <p>Members of the Public may address the Council for a maximum of five minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.</p>	
26/78	<p>Council Committees/Appointments to Outside Bodies – the following appointments to be made:</p> <ul style="list-style-type: none"> a. CAP (Community Area Partnership) Representative – b. Playing Field Development Committee – c. Planning Committee – d. Tre Haven CLT Representative - e. Village Hall Representative – f. Employment Committee – g. C&MS Working Group – h. NDP Working Group - 	
26/79	<p>Organisations and Reports</p> <ul style="list-style-type: none"> a. Parish Council Chair – Members to receive a report b. Divisional Members Report - Members to receive a report. c. Playing Field Development Committee - Members to receive an update. d. C&MS Report – Members can enquire about anything on the C&MS Report or Playground Inspection Report / C&MS can inform Members of any relevant new information. Main car park: Ticket machines - Tariff changes completed 15/4/26 Dog Walking Field: Gap in hedge - Cllr Symons volunteered to erect a stock fence, at no charge, as a prevention against dogs escaping the field. Divots - a resident raised a concern over the damage rabbits create by digging small holes. The worry being dogs could miss seeing the divots and get injured. Signage at each gate and a mention in the Trio report. Public Conveniences: Electricity Meters - annual servicing certificates received. Signage re: running costs - signs mounted in all three WC blocks in Port Isaac (6 signs; 4 x A3, 2 x A4 £239.00). Port Gaverne - toilets will be open by either Rock Tors or the Beach Association are available. Port Isaac Academy requested the facility on a day when the block was closed. Attended, met with staff and ensured the building will be open for the weekly visits to the beach. Retail outlets: Main car park kiosk - adverts in all Parish Council noticeboards. Attended to show prospective tenants the facility. 	<p>Cllr. Penny</p> <p>Cllr. Moore Cllr. Button</p> <p>C&MS</p>

	<p>Play Area & Hard Standing: Annual Independent Inspection - due during April. Hut & Slide - materials purchased; work to repair in hand. Hard Standing - 'No Dog' sign detached from back board, temporarily stored, awaiting re-fixing. Fence - a section requires replacement. Quotes requested Footpaths: Pine Awn circular walk 537/16/2 - trees still down, Cornwall Council contacted for a timescale, awaiting reply. Port Isaac to The Mill 537/35/1 - overgrown in some areas, especially from Church Hill towards South West Water treatment plant. Trigg Court to Port Gaverne valley 537/7/1 - overgrown from the stile at B3267 to the valley. Cemetery: Gate onto track - needs repairing. Highways: Old Dairy pavement - advice requested from Oliver Jones on use of planters to prevent parking on extended pavement. Concerns raised on reduced visibility for vehicles on the highway and obstacles for people with impaired vision. Mayfield Road/Silvershell Road - steps have been repaired. First reported to Cornwall Council in March 2025.</p> <p>e. Camel Valley Community Area Partnership Report Next meeting TBC.</p>	<p>Cllr Penny / C&MS</p>
<p>26/80</p>	<p>Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>There are no planning applications to discuss this month.</p>	
<p>26/81</p>	<p>Cornwall Council Planning Decisions – <u>information only.</u></p> <p>a. PA26/00887 Central Garage 3 New Road Port Isaac Cornwall PL29 3SB Revised re-development of Central Garage to provide a ground floor commercial unit, replacement ground floor garaging and a replacement four bed residential apartment on the upper floors without compliance with Condition 10 of decision notice PA22/03401 dated 02.08.2022 with variation of condition 2 of decision notice PA23/05367 dated 18.08.2023. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TA8FQ8FGFQE00&activeTab=summary Withdrawn</p> <p>b. PA26/01665 Land West Of The Chard Trelights Port Isaac Cornwall PL29 3TL Prior notification of agricultural or forestry development for a proposed general purpose agricultural shed to store machinery. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TBS003FGL5500&activeTab=summary Withdrawn</p> <p>c. PA26/00899 The Rockies Port Gaverne Hill Port Isaac Cornwall PL29 3SQ Remodelling of cottage including new fenestration, reroofing and new roof windows, plus demolition of outbuildings for new extension including landscaping.</p>	

	https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TA8UZRFGG1W00&activeTab=summary Approved with conditions	
26/82	Licensing Applications – Members to consider the following, including any received after the agenda had been published. None	
26/83	Environmental / Amenity Matters – <ol style="list-style-type: none"> a. Trelights Post Box To receive an update from Cllr Moore. b. Concession Trewetha Lane Members to consider the applications. c. Tourism Promotion Consideration of correspondence from local business owner/resident 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
26/84	Highway Matters <ol style="list-style-type: none"> a. Cornwall Council Approval of Planters - on the Pavement at the Junction of Back Hill and New Road. If the proposal to CC is not accepted, Members may discuss alternative proposals. 	<p>Clerk</p>
26/85	Financial Matters – <ol style="list-style-type: none"> a. Accounts for Payment To consider the schedule of accounts for payment as circulated and to resolve to approve the payments. b. Payroll To consider the payroll for the relevant period and to resolve to approve the payments and associated liabilities. c. AWP – End of Year Accounts from Brooks & Jeal To consider the end of year accounts and resolve to accept the workbook d. Annual Governance & Accountability Return (AGAR) Members are to: <ul style="list-style-type: none"> • Receive & Consider the Internal Auditors Report. • Discuss & Agree the Governance Statement. • Note & Agree the Accounting Statement. e. Audit To discuss and consider the internal audit and resolve to accept the findings. If Members resolve to accept, the Clerk will forward the internal audit to BDO - external auditors. f. Exercise of Public Rights To note that the 30-working-day period for the exercise of public rights to inspect the 2025/26 accounts will commence on 3rd June 2026 and end on 14th July 2026, and that the unaudited Annual Governance & Accountability return (AGAR) for 2025/26 is available for viewing. Notice is given that the inspection period includes the required 10 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	working days of July (1 st – 14 th). Documents can be inspected by appointment with the Clerk at clerk@stendellionparish.gov.uk	
26/86	<p>Administrative Matters</p> <p>a. Co-option to Parish Council Vacancy To note the ongoing vacancy on the Parish Council following the May 2025 elections.</p> <p>b. Meeting Start Time To consider starting the monthly Parish Council meeting at 6:30pm and resolve whether the earlier start time would be a positive adjustment.</p>	Clerk Clerk
26/87	<p>Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued.</p> <p>a. Joint Letter to Local Councils re Public Realm Referring to Cornwall Council improving the public realm, touching on the handling of reintroducing weed treatment and the consequent withdrawal of the program and proposing how to target ‘hot spots’ with advice from CALC on how to involve Parish and Town Council going forward. Previously emailed to Members.</p>	
26/88	<p>Diary Dates – including any dates received after the agenda had been published. Details previously emailed.</p> <p>a. Ordinary Full Council Meeting - Monday 8th June 2026 7pm</p> <p>b. Rolling Meeting Date - Thursday 25th June 2026</p>	
26/89	<p>Information Only / Future Agenda Items</p> <p>a.</p>	
26/90	Closed Session	
26/91	Meeting Closed –	

Signature: D Harrison (Clerk)

Date: 23/04/2026