



NOTICE AND AGENDA OF THE MONTHLY COUNCIL MEETING
TO BE HELD AT ST ENDELLION HALL
ON MONDAY 7TH SEPTEMBER 2026 AT 6:30PM

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing clerk@stendellionparish.gov.uk by noon on Monday 7th September 2026

Minute	Agenda Items	Action
	Present	
26/143	Members' Declarations a. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. Dispensations – Members to consider any written requests for dispensations.	
26/144	Cllrs Note and Accept Apologies from:	
26/145	Chair's Welcome / Public Forum Members of the Public may address the Council for a maximum of five minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting. Camel Valley Connect organiser Barry Cornelius was invited to attend the meeting and has since confirmed his attendance.	
26/146	Minutes of the Previous Meeting To consider and resolve to approve the minutes of the meeting held on Monday 10 th August 2026 as a true and accurate record. Alterations were made to Cllr Moore's report before uploading to the website.	
26/147	Organisations and Reports a. Parish Council Chair – Members to receive a report.	

	b. Divisional Members Report - Members to receive a report. c. Playing Field Development Committee - Members to receive an update. d. C&MS Report – Members can enquire about anything on the C&MS Report or Playground Inspection Report / C&MS can inform Members of any relevant new information. Main car park: Ticket machines - 'Arrive' sent engineer to finish work on a replacement security door. Maintenance required for all machines; ticket roll, replaced, another machine rebooted & a temporary repair to coin chute. Public Conveniences: Main - report of a flush continuously running in a cubicle. Attended and repaired. Roscarrock Hill - turnstile broken, maintenance person carried out the repair, no charge. Payment system failure, also fixed at the same visit. Accessible cubicle - toilet seat broken off. Maintenance person replaced it. Port Gaverne - approx. ten bin bags of incontinent products left in the toilet block over about a week. Some 'hidden' under paper towels in the litter bins. Operative cleared away. Retail outlets: The View - lost purse reunited with owner. Also, two pairs of walking boots returned. Public complaints - received due to door mechanisms not opening when 50p inserted, on more than one occasion. Trewetha Hut - reported issue with cubicle door. Attended & fixed. Blocked coin machine reported & cleared. Play Area, Dog Field & Hard Standing: Goal nets - re-staked to the ground, additional to last months. The goal nets are becoming worn and have been repaired in several areas. New nets maybe required in a few months. Play Area Gate - adjusted height to ensure smooth closing. Double gates - into football field, padlock missing. Replaced, using the same combination as previous lock. Footpaths: Mayfield Drive - footpath strimmed & cuttings cleared. A1 Tree Surgery - completed all cuts of footpaths. Port Isaac valley - 537/35/1 two large boughs overhanging the path, removed and section of path cleared. More work needed. Main - second 'ball' glued to the top of the 'rebar' checked a couple of times, still in place. Main - temporary notices re: 'NO FIRES NO BBQS' placed on two entrances and near Tag's Pit. Main - meeting with Polzeath & Boscastle Coastguards; checking with the access for vehicles. They may want to install a folding bollard at the entrance near the Headlands Hotel but will make a request via the Parish Council before doing so. A combination lock would be attached and the code shared with the PC. Highways: Boulders, New Road/Back Hill - awaiting date for works to be carried out. Trewetha Lane - remaining section of hedge cut as far as lockups; left hand side when viewing from top of hill. Broken finger-post - remaining section of sign removed from post. All pieces taken to Irons Brothers Foundry, Wadebridge for repair. Liaised with Cornwall Council, the foundry, Clerk & Chair to update progress. e. Camel Valley Community Area Partnership Report – Next meeting Monday 21st September.	Cllr. Penny Cllr. Moore Cllr. Button C&MS Cllr Penny / C&MS
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26/148	Planning Applications – Members to consider the following, including any received after the agenda had been published. a. PA26/05661 6 Church Hill Port Isaac Cornwall PL29 3RQ Proposed rear dormers, to replace existing non-conservation roof lights, re-roofing where necessary and replacement of ridge tiles (aspects previously approved PA22/07528). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TJPK9EFGLIQ00&activeTab=summary b. PA26/05662 6 Church Hill Port Isaac Cornwall PL29 3RQ Listed Building Consent for proposed rear dormers, to replace existing non-conservation roof lights, re-roofing where necessary and replacement of ridge tiles (aspects previously approved PA22/07528). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TJPK9FFGLIR00&activeTab=summary c. PA26/05344 Annexe To The South Of 8 The Terrace Port Isaac Cornwall Change of use residential annexe/ holiday unit to single dwelling house. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TIZY20FGK5P00&activeTab=summary d. PA26/05885 Sea Glimpse Back Hill Port Isaac Cornwall PL29 3RN Extensions and alterations to dwelling. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TKA19KFGGHV00&activeTab=summary	
26/149	Cornwall Council Planning Decisions – <u>information only.</u> a. PA26/04051 2 Cliffside Port Isaac Cornwall PL29 3RE Application for a Lawful Development Certificate for a Proposed alterations to front ground floor windows within existing dwelling facade to create new patio doors. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TGH7DDFGK5700&activeTab=summary Granted (CAADs, PIPs and LUs only) b. PA26/03234 Sunnybank 12 Trewetha Lane Port Isaac Cornwall PL29 3RN Construction of car space in garden at front of property. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TEX9LMFGM5600&activeTab=summary Approved with conditions c. PA26/04006 The Moorings Port Gaverne Port Isaac Cornwall PL29 3SQ Construction of a car port with sundeck on roof. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TGF7ETFGIRU00&activeTab=summary Approved with conditions d. PA26/04359 Brambledene Trelights Port Isaac Cornwall PL29 3TQ Replacement extension and alterations with variation of condition 2 of decision notice PA24/07488 dated 27/11/2024. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TH2YNTFGFXZ00&activeTab=summary Approved (Statutory/one condition only) e. PA26/05295 48 New Road Port Isaac Cornwall PL29 3SD	

	Non-material amendment in relation to decision notice PA24/09039 dated 21.01.2025 for removal of South East ground floor window, in step to wall following boundary adjustment, reduction in size to a South East gable reducing the associated window, internal layout alterations and introduction of solar PV. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TIXV3AFGPI00&activeTab=summary Approved unconditional	
26/150	Licensing Applications – Members to consider the following, including any received after the agenda had been published. None	
26/151	Environmental / Amenity Matters – a. Campervan and Motorhome Provision Main Car Park. The Clerk hopes to provide an update after discussions with the car park enforcement company. b. Coastal Path Wall – Fern Cottage Due to public safety concerns, the Parish Council paid for works to be carried out to the low section of wall overlooking the harbour in May 2025. The area was previously obscured by vegetation but following recent trimming, it has become accessible to sightseers who stand on the wall to view the harbour, without being aware of the dangerous drop below. This has resulted in the area being trodden down and has recreated the safety concern that the works in 2025 sought to address. Cllr Williams has obtained a quote for remedial works, and the Clerk will contact the owners of Fern Cottage regarding the matter. Members to consider next steps.	Clerk Clerk
26/152	Highway Matters a. Designated Parking Trelights – Resident Complaint Concerns have been raised regarding inconsiderate parking within the Barton's designated parking area. Members to consider possible measures to alleviate any ongoing issues.	Clerk
26/153	Financial Matters – a. Accounts for Payment To consider the schedule of accounts for payment as circulated and to resolve to approve the payments. b. Payroll To consider the payroll for the relevant period and to resolve to approve the payments and associated liabilities. c. Clerk's Laptop and Printer - Replacement The Clerk's laptop and printer require replacement. The laptop is approximately four years old and is experiencing performance issues. The printer is approximately three years old and is extremely slow, although it may be suitable for use by someone with lower printing requirements. Member to consider and approve expenditure of up to £1,050 for replacement equipment. Asus Vivobook 18 M1807GA 18" Laptop and Epson Eco Tank ET-2876 printer, or as similar to. d. Contract and Maintenance Supervisor – IT Provision	Clerk Clerk Clerk Clerk

	Members to consider whether the C&MS role requires the provision of a computer or laptop to enable the postholder to carry out the duties effectively. If Members determine that IT equipment is required, Members are asked to agree an appropriate budget for its provision and a timescale for its replacement.	
26/154	Administrative Matters a. Co-option to Parish Council Vacancy To note the ongoing vacancy on the Parish Council following the May 2025 elections. b. Business Rates Valuation Appeal The Clerk is awaiting the appeal decision.	Clerk Clerk
26/155	Documentation / Correspondence – not covered elsewhere on the agenda, including any items received after the agenda had been issued. a.	
26/156	Diary Dates – including any dates received after the agenda had been published. Details previously emailed. a. Ordinary Council Meeting - Monday 12th October 2026 6:30pm b. Rolling Meeting Date - Thursday 29th October 2026	
26/157	Information Only / Future Agenda Items a. RNLI – Temporary Site The RNLI will be temporarily based on the hardstanding area – near the playground - from Monday 7th September while planned renovation works are carried out to their harbour facilities. b. B3314 – Pendoggett Road, Port Isaac & Pendoggett Road, St Kew Works are due to commence on Monday 7th September after the summer embargo.	
26/158	Closed Session	
26/159	Meeting Closed –	

Signature: D Harrison (Clerk)

Date: 01/09/2026