St. Endellion Parish Council

Port Isaac • Trelights • Port Gaverne

NOTICE AND AGENDA OF THE ORDINARY COUNCIL MEETING

TO BE HELD AT ST ENDELLION HALL

ON MONDAY 9TH NOVEMBER 2026 AT 6:30PM

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by emailing clerk@stendellionparish.gov.uk by noon on Monday 9th November 2026

Minute ref.	Agenda Items	Action
	Present	
26/183	**Members' Declarations** **a. Pecuniary/Registerable Declarations of Interests** – Members must declare an interest, which has been registered in their Register of Interests, in any of the items on the agenda. **b. Non-registerable Interests** – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. **c. Declaration of Gifts** – Members are reminded they must declare any gift or hospitality received over the value of £50. **d. Dispensations** – Members to consider any written requests for dispensations.	
26/184	**Cllrs Note and Accept Apologies from:**	
26/185	**Chair's Welcome / Public Forum** Members of the Public may address the Council for a maximum of five minutes per speaker. All comments are to be directed to the Chair of the meeting.	
26/186	**Minutes of the Previous Meeting** To consider and resolve to approve the minutes of the ordinary council meeting held on Monday 12th October 2026 and the extraordinary council meeting held on Monday 2nd November as a true and accurate record.	
26/187	**Organisations and Reports** **a. Parish Council Chair** – Members to receive a report. **b. Divisional Members Report** - Members to receive a report. **c. Playing Field Development Committee** - Members to receive an update.	Cllr. Penny Cllr. Moore

	To consider whether to approve an additional payment of £2,000 to cover Cornwall Council's solicitors' legal costs of bringing the matter to completion. **d. Contract & Maintenance Supervisor Report** – Members can enquire about anything on the C&MS Report or Playground Inspection Report / C&MS can inform Members of any relevant new information. **Main car park:** Ticket machines - tariff changes to one machine completed, apart from signage for tariff boards. Car Park management company are in the process of obtaining stickers for them. Planting - agapanthus & daffodil bulbs at entrance to car park. **Public Conveniences:** New Road - work required on accessible door frame can commence after estimate for works was approved by the Clerk. Main - Nayax card payment unit received by Hi-Tec for repair. Clerk was informed of charges involved, consent given, and work to investigate the unit underway. **Play Area & Hard Standing:** Hut & Slide - repair to wooden sections at top of the slide. Painted, inside top and bottom. Restricted entrance with hazard tape and signs while paint dried. Removed the following day. RNLI - liaised with personnel before and during the works to bring electricity to the Hard Standing. Updated Clerk and Chair, posted on Facebook. All the lifeboat equipment is now in place and will be operational by the time of this report. Heras fencing has been erected around the area occupied. **Footpaths:** Port Gaverne Hill footpath - Cornwall Council confirmed the required repair will be carried out in February. The road may be closed for up to 3 days. **Trelights:** Abandoned vehicle - on grass verge near Laburnums, reported to Cornwall Council. **e. Camel Valley Community Area Partnership Report** – Next meeting Monday 11th January 2027.	Cllr. Button C&MS Cllr Penny / C&MS
26/188	**Planning Applications** – Members to consider the following. **a. PA26/07306** 6 Church Hill Port Isaac Cornwall PL29 3RQ Submission of details to discharge Condition number 3 (Insulation) in respect of Decision Notice PA26/05662 dated 13/10/26. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TN799GFGMU300&activeTab=summary **b. PA26/06557** 2 New Road Port Isaac Cornwall PL29 3SB Replacement of existing summer house with new outbuilding for incidental use (Home office/gym, garden store and workshop). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TLPJX4FGI9K00&activeTab=summary **c. PA26/07398** 10 The Terrace Port Isaac PL29 3SG Proposed extension/replacement of garage. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TNCTA4FGIEG00&prevPage=inTray **d. PA26/07060** 12 New Road Port Isaac Cornwall PL29 3SB Partial demolition and extensions to 'Signal Post' and annex ('The Folly'). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TMN48OFGHN600&prevPage=inTray	

	e. **PA26/06462** Land South East Of Under Town Trelights Port Isaac Cornwall PL28 3TL Affordable-led residential scheme of nine units. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TLGDEAFGL0A00&prevPage=inTray	
26/189	**Cornwall Council Planning Decisions** – **information only.** a. **PA26/06262** 16 Tintagel Terrace Port Isaac Cornwall PL29 3SE Non-material amendment in relation to decision notice PA25/08258 dated 17/12/2025 to allow the addition of a high level permanently fixed window with privacy level 5 obscured glass. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TL393EFGK1K00&activeTab=summary **Approved unconditional** b. **PA26/05662** 6 Church Hill Port Isaac Cornwall PL29 3RQ Listed Building Consent for proposed rear dormers, to replace existing non-conservation roof lights, re-roofing where necessary and replacement of ridge tiles (aspects previously approved PA22/07528). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TJPK9FFGLIR00&activeTab=summary **Approved with conditions** c. **PA26/05661** 6 Church Hill Port Isaac Cornwall PL29 3RQ Proposed rear dormers, to replace existing non-conservation roof lights, re-roofing where necessary and replacement of ridge tiles (aspects previously approved PA22/07528). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TJPK9EFGLIQ00&activeTab=summary **Approved (Statutory/one condition only)** d. **PA26/05344** Annexe To The South Of 8 The Terrace Port Isaac Cornwall Change of use residential annexe/holiday unit to single dwelling house. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TIZY20FGK5P00&activeTab=summary **Approved with conditions** e. **PA26/05885** Sea Glimpse Back Hill Port Isaac Cornwall PL29 3RN Extensions and alterations to dwelling. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TKA19KFGGHV00&activeTab=summary **Approved with conditions** f. **PA26/05952** 3 Silvershell Road Port Isaac Cornwall PL29 3SN Proposed extension to existing annexe, with internal alterations. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?keyVal=TKD69PFGION00&activeTab=summary **Approved (Statutory/one condition only)**	
26/190	**Licensing Applications** – Members to consider the following. **None**	
26/191	**Environmental / Amenity Matters** – a. **Trelights Village Green Noticeboard (separate from the Parish Council noticeboard)**	Clerk

	To consider the cost of repairing or refurbishing the noticeboard donated by a member of the public, noting that C&MS has confirmed new noticeboards start at approximately £300, depending on material and size. **b. Fallen Trees – Port Isaac and Port Gaverne Valleys** To consider A1 Tree Surgery's estimate of £1020 inclusive of VAT for removing fallen trees in Port Isaac and Port Gaverne valleys and resolve whether to approve the works.	Clerk
26/192	**Highway Matters** - **a. Longcross–Trelights–B3314 Roadworks – Information Only** To note reported roadworks along the route from Longcross through Trelights to the B3314, scheduled for 27th November to 11th December 2026. **b. Overgrown Hedgerow – Marshalls Way** To consider the overgrown hedgerow on Marshalls Way and resolve any action to be taken.	Clerk Clerk
26/193	**Financial Matters** – **a. Accounts for Payment** To consider the schedule of accounts for payment as circulated and to resolve to approve the payments. **b. Payroll** To consider the payroll for the relevant period and to resolve to approve the payments and associated liabilities. **c. Annual Budget Setting** To consider the proposed 2027/28 budget circulated to Members by email and resolve the budget allocations and precept for that financial year. **d. Camel Valley Connect – Funding Request** To consider and resolve whether to approve a donation of £937 to Camel Valley Connect from the Council's donations budget. **e. Wadebridge Sport and Leisure – Request for Financial Support** To consider Wadebridge Sport and Leisure's request for £3,000 and resolve whether to approve a donation from the Council's donations budget. **f. Tre Haven Community Land Trust – Funding Request** To consider Tre Haven CLT's request for £10,000 to part-fund initial drainage percolation testing and an updated masterplan for its mixed affordable housing and commercial development proposals and resolve whether to approve the funding.	Clerk Clerk Clerk Clerk Clerk Clerk
26/194	**Administrative Matters** - **a. Playing Field Licence with the School** To consider the playing field licence with the school as circulated to Members and resolve whether to approve it and authorise two councillors to sign on behalf of the Council, with the Clerk witnessing their signatures. **b. Business Rates Valuation – Main Car Park** To note that the Clerk has submitted the 'Check Case' in preparation of challenging the 2026 listing. **c. Parish Council Vacancy — Update**	Clerk Clerk Clerk

	To note the ongoing vacancy on the Parish Council following the May 2025 elections.	
26/195	**Documentation / Correspondence** – not covered elsewhere on the agenda. None	
26/196	**Diary Dates** – **a. Ordinary Council Meeting** - Monday 14th December 2026 6:30pm St Endellion Hall **b. Rolling Meeting Date** – Wednesday 30th December 2026, provisionally reserved should a meeting be needed before the next ordinary meeting, usually an extraordinary meeting.	
26/197	**Information Only / Future Agenda Items** - **a. Campervan and Motorhome Scheme** The scheme has been advertised on the Park4Night app.	
26/198	**Closed Session** Exclusion of the Press and Public - To resolve, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting during consideration of the following item, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, namely a staffing matter concerning the Clerk's appraisal and salary. **Clerk's Appraisal and Salary** - To receive and consider the Clerk's appraisal and to consider and resolve any related salary matter.	
26/199	**Meeting Closed** –	

Signature: D Harrison (Clerk) Date: 03/11/2026

The date above is the date of issue of the summons, sent to councillors by email with the agenda and any necessary supporting papers.